



**CARUSO  
TURLEY  
SCOTT**  
structural  
engineers

YOUR  
STRUCTURAL ENGINEERING  
EXPERTS

**PARTNERS**

Richard D. Turley, PE  
Paul G. Scott, PE, SE  
Sandra J. Herd, PE, SE  
Chris J. Atkinson, PE, SE  
Thomas R. Morris, PE  
Richard A. Dahlmann, PE

January 22, 2013

**Mr. Neil Rogers**  
GLENDALE UNION HIGH SCHOOL DISTRICT  
7650 N. 43rd Avenue  
Glendale, AZ 85301

**RE: ROOF REVIEW**  
**MOON VALLEY HIGH SCHOOL**  
**3625 W. CACTUS ROAD**  
Phoenix, AZ  
CTS Job No.: 13-077-26

**CLIENT INFORMATION:**

CLIENT PROJECT NUMBER

PROJECT MANAGER

OTHER

Dear Mr. Rogers :

This will confirm our fee to provide structural engineering services as required to review the existing cafeteria roof structure to verify capacity to support new roof. Our **Basic Services** will be based on time expended and billed at our current hourly rates. The total fee is estimated Not to Exceed One Thousand One Hundred Dollars (\$ 1,100.00).

Partner/Principal-----	\$155.00	Senior Field Representative-----	\$80.00
Associate-----	\$135.00	Field Representative -----	\$70.00
Project Manager-----	\$120.00	Senior Structural Drafter -----	\$80.00
Senior Structural Engineer -----	\$110.00	Structural Drafter -----	\$75.00
Structural Engineer-----	\$100.00	Clerical -----	\$50.00
Structural Designer-----	\$85.00		

**Basic Services** will include site visit and written report on the roof's capacity.

**Reimbursable Expenses** are in addition to the basic services budget noted above and will include: mileage. Reimbursables (cost x 1.15) are anticipated at Fifty Dollars (\$ 50.00).

In rendering professional services, Caruso Turley Scott shall apply the skill and care ordinarily exercised by structural engineers at the time and place the services are rendered. Schedules and timely available information from the architect, owner and other design consultants contribute to the completeness of the structural drawings. As such, all projects should carry a contingency for potential coordination and value added items. It is recommended that final bids not be taken until city review comments and coordination comments have been incorporated. If documents are bid prior to city and coordination comments, the owner assumes the risk for associated additional costs. In recognition of the relative risks, rewards and benefits of the project, Caruso Turley Scott's total liability excludes value added items and shall not exceed the amount of the structural engineering fee. As a consultant, we shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, since these are solely the Contractor's rights and responsibilities.

Payments for Services as described above shall be made upon the presentation of the Engineer's invoice based on time expended. Interest at 1.5% per month, compounded monthly, will be paid on all invoices after 30 days from billing date. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorney fees. In the event that any portion of the account remains unpaid 30 days after billing, this office may, without waiving any claim or right, and without liability whatsoever to the Client, suspend or terminate the performance of all services. **If this contract meets with your approval, please sign, date and fax or e-mail back to our office for authorization to proceed (480-731-1273 or [jwages@ctsaz.com](mailto:jwages@ctsaz.com)).**

Respectfully Submitted By:  
**CARUSO TURLEY SCOTT INC.**

Richard D. Turley, PE

Partner

Accepted By:  
**GLENDALE UNION HIGH SCHOOL DISTRICT**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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